

## **ShoMe The Money Sweepstakes Series**

### **PRE-ENTRY INSTRUCTIONS**

Pre-entry is a benefit to our exhibitors to ease the usual check-in hassle and save money on entries. A pre-entry is required for each show and will not be retained on file for future shows. Pre-Entries must include all of the paperwork to be valid and eligible for the pre-entry discount. A properly completed pre-entry will earn you \$5 off your show expenses per show.

#### **To Pre-Enter, your Submission must include the following:**

- An entry form completely filled out and signed. *Must include phone number & e-mail.*
- Stall Reservation Form
  - MSU: Stall Reservation is required for Every MSU Show. Tying to the trailer is not permitted at MSU.
  - Milford: Stalls are not available. All horses must be tied to the trailer.
- Payment for Stall Reservation.
  - Check Payable to "SMQH-Events"
  - Credit Cards (Visa, M/C, AMEX, Disc.)
- Pre-Entries will be accepted until Wednesday Midnight prior to the show Entries received after this day/time will be considered regular entries and the discount will not be applicable.
- Mail, Fax or Email your Entry, Stall Reservation and Payment to the contact info below.

#### **Upon Arrival at the Show:**

- Check in at the office
- Verify Classes Entered; notify Show Secretary of any changes.
- Show Proof of Current Negative Coggins Test.
- Provide an open check, pay cash or credit card for your expenses.
- If you are showing at MSU in Breed Association Point Approved classes (ABRA, AQHA, PHBA) You will need to show the following items at check-in:
  - Applicable Membership Cards for the owner and exhibitor of the horse.
  - Your horse's registration papers.

**Cancellation of Pre-Entry:** It is common courtesy that if you pre-enter and are unable to attend, that you call or email the show secretary and notify them prior to the show. Failure to notify the show secretary of pre-entry cancellation may result in stall charges being billed to you.

Copies of the all forms can be downloaded from the website, [www.shomequarterhorses.com](http://www.shomequarterhorses.com). If you don't have web access call Ericka Utz and request the forms to be mailed to you. Thank you for taking the time to pre-enter your classes which not only saves you time and money, but is also a huge help to the show office staff. We appreciate your business!

#### **Mail, Email or Fax all pre-entries and stall reservations to:**

ShoMe The Money Sweepstakes  
c/o Ericka Utz  
420 Argentine Rd. Howell, Mi. 48843  
Fax: 517-545-5997 Cell: 248-212-8890  
[erickautz@yahoo.com](mailto:erickautz@yahoo.com)